

BOARD MEETING MINUTES

Spokane Public Facilities District - Board of Directors Meeting via Zoom and at the Numerica Veterans Arena Boardroom | Wednesday, January 28, 2026 at 12:30 pm

ITEM #1 TO ORDER

Board Chair Read convened the January 28th Board Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance were Board Chair Cami Eakins and Vice Chair Jon Neill, along with Board Members Paul Read and Dan Rey-Bear. District personnel attending in person included CEO Stephanie Curran, Matt Meyer, Paul Christiansen, Steve Marsh, Jennifer Kletke, Melissa Coulter, Nic Lawrence, Jessica Deri, Shaundra Scott, Ryan Gallagher, Andrew Dolan, and Kaila Jones.

Guests attending in person included PFD Contractor Rick Romero, Scott Taylor and Aiden Hubbard from CarPark, Dave Pier and Mark Miles from the Spokane Chiefs, and Chris Varallo from Kutak Rock.

Chair Eakins opened the PFD Board of Directors' meeting by calling the January 28th meeting to order and reading the PFD's guiding aspiration.

ITEM #3 CONSENT AGENDA

Chair Eakins presented the Consent Agenda items:

- PFD Board Minutes from December 10th and Legal Invoices from Dunn & Black and Kutak Rock.
 - *Mr. Read has moved to approve the Consent Agenda as presented. Mr. Neill seconded, and the motion was approved unanimously.*

ITEM #4 DISTRICT BUSINESS

Introduction of the newly appointed PFD Board Member position

- Ms. Eakins introduced Dan Ray-Bear as the newest board member and asked everyone, including board members, staff, and guests, to introduce themselves.

Quarter 4 Reports

- Jessica Deri presented the Quarter 4 2025 performance for the Convention Center and Podium.
 - Ms. Deri reported 12 sales trips in Q4 (3 national, 1 regional, and 8 client entertainment), and shared that 18 site tours were conducted (2 national, 2 regional, and 14 local).
 - Ms. Deri observed that although event totals were slightly lower than in previous years, attendance and revenue increased. She also highlighted that the sales team booked over \$7 million in business for the first time ever, reaching 101% of their goal.
 - Ms. Deri discussed sustainability initiatives, including composting 3.9 tons of food and donating 697 meals. She also highlighted a partnership with UGM Upholstery to reupholster 36 lobby chairs, demonstrating the application of FreshVue principles in decision-making.
- Matt Meyer presented the Quarter 4 2025 entertainment performance for the Arena, Stadium, and First Interstate Theater.
 - Mr. Meyer reported on Arena events, including Gonzaga basketball, Monster Jam, Disney on Ice, and Brandon Lake. He also noted that Brandon Lake was the first Christian show to sell out in over a decade.
 - Upcoming Arena shows include The Offspring, Journey, Three Days Grace, and Treaty Oak Revival.
 - Mr. Meyer reported on the theater events, including Fleetwood Mac, Moulin Rouge, and holiday shows.
 - Mr. Meyer announces that The Blessing in Disguise Music Festival represents a significant new event for Spokane, with hopes that it will grow into an annual, multi-day event in future years.

- The festival name was inspired by historical references to the Spokane great fire and Expo '74.
- The festival will feature four stages across the Stadium, Podium, and surrounding areas, with an expected economic impact of \$2.5 million to \$3.5 million.

Review of SHMA recommendations for the open PFD Board Member position

- It was announced that we received three recommendations from the Spokane Hotel Motel Association for filling a PFD Board Member position. The PFD Board Executive Committee will interview each applicant and discuss their thoughts with the remaining Board members and the PFD CEO.

PFD Board Committee Updates

- The Finance Committee presented three items for discussion and approval.
 - Mr. Read presented a lease agreement with Mathis Striping and Snow-Plowing, Inc., for de-icer tanks.
 - *Mr. Neill moved to authorize Ms. Curran to sign this lease agreement with Mathis Striping and Snow-Plowing Inc., and Mr. Read seconds.*
 - Ms. Curran reported on Rick Romero's work analyzing lodging tax structures, and he will continue presenting his lodging tax findings to various stakeholders.
 - Finance Director Steve Marsh presented to the Finance Committee, requesting the board's approval to raise the capitalization policy threshold from \$5,000 to \$10,000.
 - *Mr. Read moved to approve of increasing the capitalization policy threshold to \$10,000, and Mr. Neill seconds.*

ITEM #5 CEO UPDATE

Monitoring New House Bills

- Ms. Curran reported she is monitoring House Bills 2489 and 2583 that could impact our operations.

Consulting with Rick Romero

- Ms. Curran shared that Mr. Romero has been retained to consult on the next phase of our Strategic Plan, focusing on financial sustainability and capital planning.

Future Events Coming to PFD Venues

- Ms. Curran announced the upcoming Sounders and Reign games at the One Spokane Stadium and highlighted the upcoming AMCI Conference, which will feature over 200 attendees representing around 1,800 potential organizations.

ITEM #6 PUBLIC COMMENTS

Chair Eakins calls for any public comments. There are none.

ITEM #7 ADJOURNMENT

There being no further business, the Board adjourned at 2:06 PM.

Shaundra Scott, Clerk of the Board

Approved by the Board of Directors at the following Board Meeting.

The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.